



# DATA ENTRY & SCAN BUREAU PRICE LIST

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## Services

### Data Entry:

- Electronic or paper-based entry of data to virtually any format

### Scanning:

- Simplex and duplex scanning of any form type
- Preparation and reassembly of documents
- Single or multi-page forms

## Pricing Structure

### Data Entry:

- Keystrokes \$0.70 per 1,000 keystrokes

### Scanning:

- Scanning (with indexing) \$0.05 per image
- Document Preparation \$0.005 per page

Pricing based on current work in-house  
Pricing is subject to change