

Meeting Minutes - FINAL
South Dakota Council of Juvenile Services

December 14-15, 2010

LSS Summit Oaks, Sioux Falls / Holiday Inn Express Convention Center, Brandon

Tuesday, December 14th – LSS Summit Oaks

Council of Juvenile Services Members Present: Carol Twedt, Mike Leidholt, Aaron McGowan, Nancy Allard, Janine Kern, Ella Rae Stone, Virgena Wieseler, Gib Sudbeck, Tanner Starr, Doug Herrmann, Grant Walker, JC Chambers, Vic Erlacher, Susan Randall, Michael Zellmer.

Council of Juvenile Services Members Absent: Karen Jeffries, Beth O'Toole, Kaylee DeNeui, Jo Vitek, Liz Heidelberger

Others Present: Jodi Kirschenman & Joy Erlenbusch, DOC; Stephanie Vetter, JDAI Consultant; Alyson Bring, Minnehaha County JDAI Coordinator; Ken McFarland, Minnehaha County Commission Assistant, Betty Oldenkamp, LSS Summit Oaks.

1. WELCOME and INTRODUCTIONS

Chair Carol Twedt called the meeting to order at 4:33 PM on December 14, 2010. Chair Twedt welcomed everyone to the meeting and introductions were made. Betty Oldenkamp, Lutheran Social Services (LSS) President gave a welcome from LSS. Sheila Weber, Vice President for Children and Youth Services gave an overview of the LSS programs. Council members then toured LSS Summit Oaks led by Oldenkamp and Weber.

2. JUVENILE DETENTION ALTERNATIVES INITIATIVE (JDAI)

Chair Twedt reconvened the meeting following the tour. Twedt introduced the background of the JDAI pilot sites as well as the background of JDAI becoming a project in South Dakota. Twedt also announced that the DOC received the anticipated \$50,000 grant award letter from the Annie E. Casey Foundation. Stephanie Vetter, JDAI Consultant, provided an update on JDAI which included the completion of the site assessments in both pilot sites with draft assessment reports completed for local pilot committees to review. The JDAI Fundamentals training is complete. Next steps include forming a committee to help develop and test a detention risk instrument followed by having both pilot sites approve it. Vetter then proposed the idea of possibly shifting the DMC coordination efforts to the JDAI site coordinators. More detailed discussion on this topic will take place under the DMC agenda item.

Alyson Bring, Minnehaha County JDAI Coordinator, briefed the Council on the National JDAI conference that she attended in Kansas City. South Dakota is the 29th state on board with JDAI. The detention utilization study is currently underway with Bring, Vetter, Todd Cheever and his JDC staff all working on the study.

Joy Erlenbusch provided the JDAI update for Pennington County, indicating that Pennington's local steering committee has identified Liz Heidelberger as their site coordinator. Heidelberger will be starting in January 2011. Pennington County had a great response and turnout for the fundamentals training. They are now progressing on plans for a model site visit to Portland, OR in March 2011.

The Council then had various questions and discussions including the need for more Native American representation on the local JDAI steering committees, coordination of Systems of Care with JDAI, and addressing statutory requirements in South Dakota.

3. MINNEHAHA COUNTY JDC PLANNING GROUP BRIEFING

Before the JDAI project was underway in South Dakota, Minnehaha began planning stages and looking at the future of a new juvenile detention center (JDC). Ken McFarland, Minnehaha County Commission Assistant, presented on the history and work to date of the JDC planning group including the joint cooperative agreement and county costs, options of remodeling versus new construction, cost of the options, capacity, etc.. A resolution of support to proceed to the design phase will be sent no later than December 31, 2010.

The meeting adjourned for the evening at 7:35 PM.

Wednesday, December 15th – Brandon Holiday Inn Express Convention Center

Council of Juvenile Services Members Present: Carol Twedt, Mike Leidholt, Aaron McGowan, Nancy Allard, Janine Kern, Ella Rae Stone, Virgena Wieseler, Gib Sudbeck, Tanner Starr, Doug Herrmann, Grant Walker, JC Chambers, Vic Erlacher, Susan Randall, Michael Zellmer.

Council of Juvenile Services Members Absent: Karen Jeffries, Beth O'Toole, Kaylee DeNeui, Jo Vitek, Liz Heidelberger

Others Present: Tim Reisch, Jodi Kirschenman & Joy Erlenbusch, DOC; Stephanie Vetter, JDAI Consultant; Alyson Bring, Minnehaha County JDAI Coordinator.

4. WELCOME and REVIEW OF AGENDA

Chair Twedt called the meeting to order at 8:32 AM, CST and reviewed the agenda. Agenda items added include the FACJJ annual report, the juvenile justice guidebook, and FASD.

5. APPROVAL OF SEPTEMBER 2010 MEETING MINUTES

Janine Kern moved to approve the September 2010 meeting minutes, Aaron McGowan seconded. Motion carried.

6. FY2010 CJS ANNUAL REPORT

Kirschenman handed out draft copies of the FY2010 CJS Annual Report. Members had previously provided input on the report and their recommended changes were implemented. Staff will review the printed prototypes for final changes before sending it for official printing at the beginning of the week. *Susan Randall moved to approve the FY2010 CJS Annual Report for printing as discussed; JC Chambers seconded. Motion carried.*

Discussion ensued on briefing Governor-elect Dennis Daugaard on the progress of the CJS. *Janine Kern moved to draft a letter to Governor-elect Dennis Daugaard on behalf of the CJS requesting to meet with him at his convenience; seconded by Susan Randall. Motion carried.*

7. BUDGET STATUS REPORT

Kirschenman reviewed the budgets for the FFY07 and FFY08 Formula Grant. The FFY07 grant is closed out. Most expenses were spent by the end of April with the exception of the SI money. The SI money was expended in full in October from JDAI expenses. We are currently spending the FFY08 award.

The zero balance in JR/DSO/SS just occurred at the end of November so staff requests the approval to transfer \$20,000 from the Administration category and \$40,000 from the Compliance category over to JR/DSO/S&S. This is the amount we can amend without OJJDP approval. It is projected that we will zero out the FY08 award by March 2011. Also, staff will be applying for 2011 money within the next couple months.

The juvenile reimbursement program changes have not taken effect yet either, which will also affect the budget. Kirschenman reiterated the changes that the Council approved at their last meeting. The changes include removing the electronic monitoring program from the reimbursement program and add it to the juvenile detention alternatives initiative; not reimburse for status offenders, even those in violation of valid court order, in detention; and limit funding accessed by any one county to \$20,000/year. Staff sent notice to the effected counties this summer. This month, revised reimbursement program descriptions and claim forms will be distributed and posted on the DOCs' web page.

Once the budget categories are expended more, staff can then make a final transfer and close out the grant. The final transfer will be at a later date and staff will need approval from the Council or Executive Committee and OJJDP to close out the grant. *Mike Leidholt moved to approve the transfer of \$20,000 from Administration and \$40,000 from Compliance to Jail Removal/DSO/S&S; Nancy Allard seconded the motion. Motion carried.*

8. DMC UPDATE

Joy Erlenbusch reviewed DMC subgrantee performance measures and gave an overview of the site visits conducted this past fall. Discussion ensued on the performance of the subgrantees and the potential need to offer technical assistance to the subgrantees. The Council is looking closely at the work of the subgrantees. Discussion also occurred regarding compliance if the Council chooses to cut the current DMC funding, take time to reassess, and come up with new programs that make a bigger DMC impact.

9. DMC CULTURAL TRAINING UPDATE

The initial DMC Cultural Training took place in June for Minnehaha County as a pilot training to Court Services Officers, Juvenile Corrections Agents and detention personnel. Pennington County's pilot training took place in August. Due to issues with scheduling the training committee consultants, Joy Erlenbusch conferred with JDAI consultant Stephanie Vetter regarding training options as there will be multiple opportunities to provide cultural training throughout

implementation of JDAI. Vetter and Erlenbusch are looking into training that will incorporate skill building, JDAI and DMC.

10. DMC TRAINING REPORT

Susan Randall provided an overview of the DMC conference and CJJ meeting that she attended in Jersey City, New Jersey in October. Randall presented business topics that were discussed at the CJJ SAG meeting, in which over 30 states were represented. She also attended a best practice approach to DMC training titled "Effective Police Interactions with youth, tactics that work for patrol officers".

11. DOC UPDATE

DOC Cabinet Secretary Tim Reisch thanked the CJS for their valuable work followed by updating the CJS on the DOC. Despite the struggling budget, the department is looking at how to do their mission with less money and relying on proven programs that are in place.

12. DMC/JDAI WORKGROUPS

Stephanie Vetter explained the JDAI best practice methodology multi-year initiative that over 130 jurisdictions in twenty-nine states are using. One component of this is to develop a DMC workgroup that is designed to work through the issues. Extensive discussion ensued on appropriate measures to reform the two current DMC workgroups to include the demands of JDAI, ending current contracts versus letting the contracts expire, and staffing the revised workgroups. ***Mike Leidholt moved that the Council of Juvenile Services express our appreciation for the work of the current DMC Committees in Pennington and Minnehaha Counties. Because of our JDAI efforts, we will be disbanding the current committees by March 31, 2011. We are asking the JDAI policy groups in Pennington and Minnehaha Counties to appoint and provide staff support for DMC workgroups to develop strategies for reducing DMC. The results of these DMC workgroups will be reported back to the CJS; Gib Sudbeck seconded the motion. Motion carried unanimously.***

13. TAG UPDATE

Ella Rae Stone updated the Council regarding the content of the last Tribal Advisory Group meeting held in September and also December. Agenda items included grant writing technical assistance, tribal data books from SD Kids Count, 2010 Tribal Juvenile Justice Directory update, Medicaid, Alcohol and Drug Title XIX funding, and the Indian Education Summit that was scheduled in adjacent to the TAG meeting allowing TAG members to attend. US Attorney Brendan Johnson also spoke at the TAG meeting regarding the Tribal priorities of the Department of Justice, and Senator Thune's office presented on the Tribal Law and Order Act. Stone updated the Council on the presentation to the State Tribal Relations Committee. Mike Leidholt, Ella Rae Stone, and Susan Randall presented to the Committee.

14. FFY2011 THREE YEAR PLAN DISCUSSION

The FFY2011 Three-Year Plan, Formula Grant application will be due in March 2011. Therefore, Kirschenman and Erlenbusch are in the process of developing the plan and requested input from the Council regarding the content and budget. Kirschenman will email the three-year plan discussion document to the Council for further review and input.

15. FACJJ 2010 REPORT

Council members received their copy of the Federal Advisory Committee on Juvenile Justice (FACJJ) 2010 Annual Report. Doug Herrmann, who serves as South Dakota's FACJJ primary representative, summarized the content of the report and the issues addressed by the FACJJ.

16. OLD BUSINESS

- 2009 DSO violation follow up
Violation specifics were asked at the last CJS meeting, so Joy Erlenbusch summarized the 2009 DSO violations and the follow up that took place.
- Congressional Delegation Responses
The Council drafted letters this past summer to South Dakota's Congressional Delegation regarding funding for Tribal Country. Responses were received from Senator Thune and Senator Johnson, and provided to the Council for their information.

17. NEW BUSINESS

- FY2011 JABG Application
Kirschenman requested a motion to allow the Executive committee to approve the FY11 JABG application before the end of February 2011 deadline since the full committee will not be meeting again until March 2011. ***Motion moved by Mike Leidholt; seconded by Gib Sudbeck. Motion carried.***

- **Juvenile Justice Guidebook Update**
The newest edition of the guidebook is at the designers now with printing scheduled to take place next week. It will be done by the end of December although not distributed until early February through a press release in Sioux Falls and Rapid City.
- **FASD Business**
The Chiesman Foundation is conducting training on FASD January 24-25, 2011 in Rapid City. David Michael Boulding is the keynote speaker. Janine Kern urged anyone who can attend, to do so.

18. **REVIEW MEETING SCHEDULE FOR MARCH and JUNE 2011**

The next CJS meetings have been scheduled for 2011. March 16th at Cedar Shore Resort in Chamberlain from 10am-4pm; June 1-2 at Spearfish Canyon Lodge near Spearfish.

19. **WRAP-UP AND ADJOURN**

Aaron McGowan moved to adjourn; Gib Sudbeck seconded. Motion carried. Meeting adjourned at 12:37 P.M.

Recorded by Jodi Kirschenman, Juvenile Justice Specialist