



SOUTH DAKOTA  DEPARTMENT OF CORRECTIONS POLICIES AND PROCEDURES		POLICY NUMBER 1.5.H.12	PAGE NUMBER 1 OF 3
		DISTRIBUTION:	Public
		SUBJECT:	Aftercare Interstate Compact
RELATED STANDARDS:	None	EFFECTIVE DATE:	June 01, 2023
		SUPERSESSION:	04/19/2022
DESCRIPTION: Response and Reporting for Compliance	REVIEW MONTH: May	 KELLIE WASKO SECRETARY OF CORRECTIONS	

I. POLICY

It is the policy of the South Dakota Department of Corrections (DOC) to comply with all rules and requirements under the Interstate Commission for Juveniles.

II. PURPOSE

The purpose of this policy is to set forth the procedures followed for those transfers involving Interstate compact transfers from the State of South Dakota to another state. The juvenile corrections agents' (JCA) official reference for correspondence and transfer through the Interstate Compact on Juveniles is the "ICJ Rules, Interstate Commission for Juveniles, Serving Juveniles While Protecting Communities" published by the Interstate Commission for Juveniles and also available at the ICJ website. This policy is intended to serve as a reference to the Commissions official publications and Uniform Nationwide Interstate Tracking for Youth (UNITY) training resources.

III. DEFINITIONS

Interstate Commission for Juveniles (ICJ):

The Interstate Commissions for Juveniles is charged with overseeing the day-to-day operations of the Interstate Compact for Juveniles, a formal agreement between member states that seeks to promote the proper supervision or return of juveniles, delinquents, and status offenders who are on probation or parole and who have absconded, escaped, or run away from supervision. The ICJ website is <http://www.juvenilecompact.org>.

Uniform Nationwide Interstate Tracking for Youth:

The Uniform Nationwide Interstate Tracking for Youth (UNITY) is a web-based system that facilitates the supervising, transferring, accepting, tracking, and returning of juveniles from one state to another. UNITY enables the fifty states and two territories that comprise the Interstate Compact for Juveniles (ICJ) to manage workflow and communications, as well as provide consistent service to juveniles. UNITY provides users with the ability to quickly complete ICJ forms, notify Compact offices of new information and requests, and track cases and juveniles.

IV. PROCEDURES

1. Transfer of Supervision Procedures

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- A. Juveniles may be allowed to transfer to another state in accordance with the Interstate Commission for Juveniles rules and the approval of the South Dakota DOC.
1. The JCA shall review any request for transfer with the JCA supervisor prior to initiating compact services.
 2. The JCA shall complete the required application forms and include required documents as appropriate in all cases processed through the Interstate Commission for Juveniles web-based system, UNITY.
 - a. Form IA/VI -Application for Compact Services/Memorandum of Understanding and Waiver.
 - b. Form IV- Parole or Probation Investigation Request.
 - c. Order of Commitment.
 - d. Aftercare Contract.
 - e. Legal and Social history (Intake Summary).
 - f. Institution Release Summary.
 - g. Supervision summary if the juvenile has been on supervision in the sending state for more than thirty (30) calendar days at the time the referral is forwarded.
 - h. Juvenile Photo.
 - i. Any other information deemed to be of benefit to the receiving state.
 - j. As applicable, Out of State Travel Permit and Agreement to Return.
 - k. All forms along with detailed descriptions may be found at:
 - 1) <https://www.juvenilecompact.org/forms>
 3. When transferring a youth with sexual behavior issues, additional documentation, as available, should be provided as part of the application, including: all assessment information, including any psychosexual evaluations; information relevant to the juvenile’s criminal sexual behavior; victim information to include sex, age, and relationship to the juvenile; our recommended supervision and treatment plans.
- B. It is expected that a youth under DOC supervision will not be permitted to move to another state without notice of approval through the Interstate Compact Administrator’s office. The JCA shall advise the juvenile and parent to contact appropriate local authorities in destination area within seventy-two (72) hours of arrival. The JCA shall further advise parent and youth to contact the JCA after thirty to forty-five (30-45) days, if supervision is not yet picked up by receiving state.
- C. The South Dakota Interstate Compact Administrator office contact information below:
1. Interstate Compact Administrator
500 East Capitol
Pierre, SD 57501
(605) 773-4873

SD.Compact@UJS.State.SD.US

2. Communication Requirements

- A. The JCA shall enter the required information into the UNITY database to create a profile. The JCA is responsible for all maintenance and tracking of the juvenile profile in UNITY.
- B. All communication shall occur between the JCA and the receiving state as outlined by the Interstate Commission for Juveniles.

3. Violations and Case Closures

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- A. In the event, a violation occurs that warrants return to South Dakota the JCA should confer with JCA supervisor in advance of making arrangements to return and refer to the Interstate Commission For Juveniles Rules, Section 600- Return of Juveniles for required procedures.
- B. In accordance with the Interstate Commission for Juveniles the age of majority and duration of aftercare supervision is determined solely by the sending state. However, it is expected that the JCA shall communicate the intent to discharge through the local Interstate Compact office through UNITY prior to making a discharge recommendation. Upon receipt of acknowledgement from the receiving state, the JCA should proceed with recommending discharge of the youth from the South Dakota Department of Corrections.
- C. Upon receipt of a signed discharge certificate from the secretary of corrections, forward a copy to the receiving state through UNITY, along with the Interstate Commission for Juveniles Case Closure Form.
- D. Request receiving state provide a copy of the discharge order to the juvenile and parent/guardian.

V. RESPONSIBILITY

The director of Juvenile Services is responsible for the annual review and maintenance of this policy.

VI. AUTHORITY

None.

VII. HISTORY

May 2023
April 2022
May 2021
March 2020
March 2019
February 2018
March 2017
April 2016
January 2016
February 2015
January 2014
March 2013
Janu 2012
June 2011
March 2010

ATTACHMENTS

1. DOC Policy Implementation / Adjustments