

State of South Dakota
Department of Corrections
Collocated Juvenile Detention Facility Standards Policy List

1. Sight and Sound Separation of Juveniles from Adult

- Policy and procedure for facility and program participation, which outline how, sight and sound separation is provided throughout the facility.

2. Staff Training

- Policy and procedure that covers training for staff who work with juveniles and training plan provides for adequate staff training on the following items:
 - A. sight and sound separation of juveniles from adults,
 - B. facility operations;
 - C. security procedures;
 - D. emergency procedures;
 - E. safety procedures.
 - F. supervision requirements;
 - G. working with adolescents – which shall include, at a minimum, youth development, adolescent physical and mental health and nonviolent crisis intervention;
 - H. suicide risks and precautions; and
 - I. use of force. (2.A.)
- Policy and procedure for certification by facility administrator for all employees working with juveniles. (2.B.)

3. Medical, Dental, Mental Health Services

- Policy and procedure for:
 - A. Emergency 24-hour medical services (3.A.)
 - B. Routine medical services (3.A.)
 - C. Emergency 24-hour dental services (3.A.)
 - D. Routine dental services (3.A.)
 - E. Emergency 24-hour mental health services (3.A.)
 - F. Routine mental health services (3.A.)
- Policy and procedure for intake screening which includes medical, dental, and mental health screening items to be completed by health trained staff or qualified health care professional. (3.B.)
- Policy and procedure regarding a medical assessment or health appraisal within one week of admission by a qualified health care professional. (3.C.)

4. Access to Education

- Policy and procedure for providing education for youth detained more than 2 days, excluding holidays and weekends.

5. Environmental Conditions

- Policy on Environmental Conditions including:
 - A. Temperature of the facility is maintained within a range between 68°-80°;
 - B. Ventilation is appropriate;
 - C. Artificial lighting in residential and programming space is at least 20 foot candles;
 - D. Facility is clean and free from pests;

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E. Facility is free from conditions that present safety or suicide hazards.

6. Supervision of Youth

- Policy and procedure for 30 minute direct observation checks for juveniles supervised in areas that use cameras.
- Policy and procedure for 15 minute direct observation checks for juveniles supervised in areas that do not use cameras.
- Policy and procedure for 5 minute direct observation checks for juveniles on suicide watch regardless if cameras are used or not.

7. Emergency Procedures

- Policy and procedure for fires and evacuation plan
- Policy and procedure for disturbances
- Policy and procedure for suicide prevention and response
- Policy and procedure for medical emergencies

8. Fire Safety

- Policy and procedure for fire alarm and automatic detection system testing at least quarterly (8.A.)
- Policy and procedure for conforming to any federal, state, and local fire safety codes (8.B.)
- Policy and procedure for annual safety official inspection (8.B.)
- Policy and procedure outlining an evacuation plan that is reviewed and updated annually and shared with the local fire jurisdiction (8.C.)

9. Food Service

- Policy and procedure for a dietician to review the food service menu least annually (9.A.)
- Policy and procedure in place to provide special diets as ordered by medical or dental personnel or to meet requests based on religious practices (9.B)

10. Youth Activities

- Policy and procedure that allows access to recreation is provided on a daily basis, subject to restriction based on the youth's behavior, which includes access to outside recreation as weather permits (10.A.)
- Policy and procedure that allows Reasonable visitation privileges, that may be restricted based on the youth's behavior or violations of visitation rules, is provided on a scheduled basis (10.B.)
- Policy and procedure that allows contact visits with immediate family members is allowed unless violations of visitation rules have occurred in the past (10.B.)
- Policy and procedure that allows Facility schedule allows for the opportunity of at least one-hour out of cell time per 24-hour period. This can be accomplished through visitation or recreation or other activities that occur outside the cell area (10.C.)